

Announcement Number: Nouakchott-2022-028
Hiring Agency: Embassy Nouakchott
Position Title: IRM Audio Visual (AV) Technician (IRM AV Technician)
Open Period: 06/17/2022 - 07/01/2022 Format MM/DD/YYYY
Vacancy Time Zone: GMT
Series/Grade: LE - 0615 7
Salary: MRU 657,451
Work Schedule: Full-time - 40 Hours per week
Promotion Potential: LE-7
Duty Location(s): 1 in Nouakchott, MR
Telework Eligible: No
For More Info:
HRSection
45252660
NouakchottHR@state.gov

Hiring Path: Open to the public

Who May Apply/Clarification From the Agency: All Interested Applicants / All Sources

Security Clearance Required: Public Trust - Background Investigation

Appointment Type: Permanent

Appointment Type Details: Indefinite subject to successful completion of probationary period

Marketing Statement: We encourage you to read and understand the [Eight \(8\) Qualities of Overseas Employees](#) before you apply.

Summary: The work schedule for this position is: Full Time (40 hours per week)

Start date: Candidate must be able to begin working within a reasonable period of time (02 weeks) of receipt of agency authorization and/or clearances/certifications or their candidacy may end.

Supervisory Position: No

Relocation Expenses Reimbursed: No

Travel Required: Not Required

Basic Function of the Position:

The Job Holder (JH) serves as a multimedia Audio Visual (AV) technician for the U.S. Mission in Nouakchott, Mauritania. JH manages the AV resources and is responsible for installing, maintaining, and operating various AV systems, including encoders/decoders, sound systems, projectors, conferencing equipment, laptops, and other multimedia services for International Cooperative Administrative Support Services (ICASS) subscribers. The incumbent also serves as a computer technician responsible for installing, assembling, servicing, and configuring computers, monitors, network infrastructure, and peripherals such as printers, scanners, and related hardware; pulls cables and rewires or directs the wiring of cables as required for new installations. In addition, JH will perform limited maintenance on mobile devices, including removing batteries, replacing screen protectors, and fixing electronic abnormalities on mobile devices.

A/V Support:

Setup and maintain Audio Visual equipment that includes Mixers, Wired/wireless mics, portable carts. Develops, plans, and recommends equipment upgrades, maintenance, repair, and

installations of AV equipment. Works with the embassy and contract personnel to complete upgrades, maintenance, repair, and installation of AV equipment. Provide AV support for all Chancery and the Chief of Mission residence programs.

VTC Support:

The incumbent will manage the Embassy's unclassified video teleconference equipment, DIN video teleconferencing equipment, and projectors and laptops. This includes setting up VTC equipment with sound system, multimedia presentations, and other equipment as needed; installing and operating podiums, video/projection equipment, video/teleconferencing equipment, and sound systems.

Cable TV Support and AFN support:

Install, maintain, and troubleshoot backbone infrastructure to support cable TV and AFN throughout the Embassy compound and JAO and residences. The equipment to support includes encoders, media converters, boosters, and cable infrastructure. Liaison with AFN custodian at Post and contractor to install, maintain and troubleshoot AFN decoders. Maintain and troubleshoot splitters and combiners for feed management.

System Management:

The incumbent will make recommendations regarding multimedia acquisitions VTC equipment, plan their upgrades and maintain inventory. In addition, the incumbent will install, maintain, troubleshoot, and upgrade computer hardware, software, personal computer network, and peripheral equipment. Installs cabling and rewires or directs the rewiring of cables as required for new installations and office reconfiguration.

Video Recording Support and Network Support:

The incumbent will be called to record training videos using state-of-the-art cameras, edit them on Apple iMac, and then publish them onto SharePoint for users. In addition, the incumbent will need to install, maintain, troubleshoot, and upgrade backend network switches to support AFN and ISP feed over ethernet. Also, they will be called to manage the UDP feed and set up hardware, i.e., encoders to convert Analog to the digital video stream.

Cell phone maintenance/destruction:

The incumbent will liaison with the ISC to prepare USG owned mobile devices for destruction by removing batteries from the devices and shipping them to regional destruction facilities in Bangkok or Frankfurt. In addition, perform limited maintenance on USG owned mobile devices, i.e., repair or replace cracked or broken cell phone screens, perform limited electronic or software repairs on mobile devices to place them back into service.

Requirements:

Experience: Three years of experience in computer installation, multimedia installations, maintenance, and repair are required.

Education Requirements:

Two years of technical or a college degree or equivalent with an emphasis on basis Electronics, Computer Hardware, Network, telecommunications Systems or Information Technology is required.

Job Knowledge: Knowledge of and ability to use audio/visual equipment, including a laptop, Projector, Digital Video Conference system, and software programs, Teleconference system, interpreter headsets, professional sound system with multi-stereo console and media multi-box, computer equipment operations management; hardware and software technology. Must possess extensive knowledge of the principles involving computer system analysis, operations, and related aspects of telecommunications.

Evaluations:

Post may choose to add the phrase “This may be tested” after a language, skill, and/or ability. Review the VA template for specific information.

Language: Level III English (Good working knowledge: speaking, writing and reading) is required. Level IV French (Fluent: speaking, writing and reading) is required. Language skills may be tested.

Skills and Abilities: Good understanding of the priorities of the Mission to ensure that the computer and automation organization is responsive to those needs. Working independently and being resourceful is essential in finding solutions to ADP problems setting planning objectives. Good interpersonal skills are required to resolve priority issues, system limitations, downtime, etc.

EQUAL EMPLOYMENT OPPORTUNITY (EEO): The U.S. Mission provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation.

Qualifications:

All applicants under consideration will be required to pass medical and security certifications.

Benefits and Other Info

Benefits:**Agency Benefits:**

Locally Employed Staff, including Members of Household (MOHs), and Third-Country Nationals (TCNs), working at the U.S. Mission in Nouakchott-Mauritania may receive a compensation package that may include health, separation, and other benefits.

For EFMs, benefits should be discussed with the Human Resources Office.

The pay plan is assigned at the time of the conditional offer letter by the Human Resources Office.

Other Information:

For the current COVID-19 Requirements please visit the following [link](#).

HIRING PREFERENCE SELECTION PROCESS: Applicants in the following hiring preference categories are extended a hiring preference in the order listed below. Therefore, it is essential that these applicants accurately describe their status on the application. Failure to do so may result in a determination that the applicant is not eligible for a hiring preference.

HIRING PREFERENCE ORDER:

1. AEFM / USEFM who is a preference-eligible U.S. Veteran*
2. AEFM / USEFM
3. FS on LWOP and CS with reemployment rights **

* **IMPORTANT:** Applicants who claim status as a preference-eligible U.S. Veteran must submit a copy of their most recent DD-214 (“Certificate of Release or Discharge from Active Duty”), Letter from Veterans’ Affairs which indicates the present existence of a service-connected disability dated within the past six months, equivalent documentation, or certification. A “certification” is any written document from the armed forces that certifies the service member is expected to be discharged or released from active duty service in the armed forces under honorable conditions within 120 days after the certification is submitted by the applicant. The certification letter should be on letterhead of the appropriate military branch of the service and contain (1) the military service dates including the expected discharge or release date; and (2) the character of service. Acceptable documentation must be submitted in order for the preference to be given.

** This level of preference applies to all Foreign Service employees on LWOP and CS with re-employment rights back to their agency or bureau.

For more information (i.e., what is an EFM, USEFM, AEFM, MOH, etc.?) and for additional employment considerations, please visit the following [link](#).

How to Apply: Applicants must complete the following application process to be considered:

- Create an account on the Electronic Recruitment Application (ERA) website via the Embassy website <https://mr.usembassy.gov/>
- Choose Announcement Number Nouakchott-2022-028 IRM/Audio Visual Technician complete the online application.

- Upload any additional documentation that supports or addresses the requirements listed above (eg. Two years college degree, work certificate, work permit, copy of orders/Assignment notification, DD-214, SF50 if applicable)

All candidates must be able to obtain and hold a Public Trust clearance.

To apply for this position click the “Submit Application” button. For more information on how to apply visit the Mission internet site <https://mr.usembassy.gov/>.

Required Documents:

To qualify based on education, you **MUST** submit the requested degree and / or transcripts as verification of educational requirement by the closing date of this announcement. Failure to provide requested information, or the information is insufficient to verify eligibility, may result in disqualification for this position.

All Applicants:

Residency and/or Work Permit

Degree (not transcript)

Work Attestation or equivalent

Eligible Family Member Applicants:

- Copy of Sponsor's Orders/Assignment Notification (or equivalent)
- Passport copy
- DD-214 - Member Copy 4, Letter from Veterans' Affairs, or other supporting documentation (if applicable)
- SF-50 (if applicable)

Next Steps:

Applicants who are invited to take a language or skills test, or who are selected for an interview will be contacted via email.

For further information - the complete position description listing all of the duties, responsibilities, required qualifications, etc. may be obtained by contacting the Human Resources Office.

Thank you for your application and your interest in working at the U.S. Mission in Nouakchott-Mauritania.