**Announcement Number:** Nouakchott-2022-058

**Hiring Agency:** Embassy Nouakchott

**Position Title:** Warehouseman- All Interested Applicants/All sources

**Open Period:** 12/06/2022 - 12/27/2022

Format MM/DD/YYYY

**Vacancy Time Zone:** GMT

**Series/Grade:** LE – 0805 FSN- 2

**Salary:** MRU UM210,700 - MRU UM210,700

**Work Schedule:** Full-time -

**Promotion Potential:** LE-2

**Duty Location(s): 2** Vacancy in

Nouakchott, MR

**Telework Eligible:** No

**For More Info:** HR Section
 4525-2660
 NouakchottHR@state.gov

**Hiring Path:**

• Open to the public

**Who May Apply/Clarification From the Agency:** For USEFM - FSN-2 is FP-CC. Actual FP salary determined by Washington D.C. All Interested Applicants / All Sources

**Security Clearance Required:** Public Trust - Background Investigation

**Appointment Type:** Permanent

**Appointment Type Details:** Indefinite subject to successful completion of probationary period

**Marketing Statement:** We encourage you to read and understand the [Eight (8) Qualities of Overseas Employees](https://careers.state.gov/wp-content/uploads/2018/02/Eight-Qualities-of-Overseas-Employees.pdf) before you apply.

**Summary:** The work schedule for this position is: Full Time (40 hours per week)

Start date: Candidate must be able to begin working within a reasonable period of time (two weeks) of receipt of agency authorization and/or clearances/certifications or their candidacy may end.

**Supervisory Position:** No

**Relocation Expenses Reimbursed:** No

**Travel Required:** Not Required

Basic Function of Position:

Performs manual supply task in the General Services Office warehouse. Delivers and packs up furniture to and from residential houses and office furniture and equipment as indicated on the work order. Receives incoming household and office furniture, appliances and household effects (HHE) in the Warehouse. Unloads 20'/40' containers of goods for receiving and inspection. Sets up furniture in lots for sale. Delivers HHE and UAB to residence.

Assembly and installation of furniture and other items both on the Embassy compound and within residences as needed.

Qualifications and Evaluations

**Requirements:**

Experience: Minimum of six (6) months warehouseman and/or laborer experience is required.

**Education Requirements:**

Completion of Primary school (8th grade or local equivalent) is required.

**Evaluations:**

Language:  Level II French (speaking/reading) is required. Level I English (speaking/reading) is required. Language skills may be tested.

**EQUAL EMPLOYMENT OPPORTUNITY (EEO):**  The U.S. Mission provides equal opportunity and fair and equitable treatment in employment to all people without regard to race, color, religion, sex, national origin, age, disability, political affiliation, marital status, or sexual orientation.

**Qualifications:**

All applicants under consideration will be required to pass medical and security certifications.

Benefits:

Agency Benefits:

Locally Employed Staff, including Members of Household (MOHs), and Third-Country Nationals (TCNs), working at the U.S. Mission in (insert post and/or country name) may receive a compensation package that may include health, separation, and other benefits.

For EFMs, benefits should be discussed with the Human Resources Office.

The pay plan is assigned at the time of the conditional offer letter by the HR Office.

Other Information:

For the current COVID-19 Requirements please visit the following link.

HIRING PREFERENCE SELECTION PROCESS: Applicants in the following hiring preference categories are extended a hiring preference in the order listed below. Therefore, it is essential that these applicants accurately describe their status on the application. Failure to do so may result in a determination that the applicant is not eligible for a hiring preference.

HIRING PREFERENCE ORDER:

1. AEFM / USEFM who is a preference-eligible U.S. Veteran\*

2. AEFM / USEFM

3. FS on LWOP and CS with reemployment rights \*\*

\* IMPORTANT: Applicants who claim status as a preference-eligible U.S. Veteran must submit a copy of their most recent DD-214 (“Certificate of Release or Discharge from Active Duty”), Letter from Veterans’ Affairs which indicates the present existence of a service-connected disability dated within the past six months, equivalent documentation, or certification. A “certification” is any written document from the armed forces that certifies the service member is expected to be discharged or released from active duty service in the armed forces under honorable conditions within 120 days after the certification is submitted by the applicant. The certification letter should be on letterhead of the appropriate military branch of the service and contain (1) the military service dates including the expected discharge or release date; and (2) the character of service. Acceptable documentation must be submitted in order for the preference to be given.

\*\* This level of preference applies to all Foreign Service employees on LWOP and CS with re-employment rights back to their agency or bureau.

For more information (i.e., what is an EFM, USEFM, AEFM, MOH, etc.?) and for additional employment considerations, please visit the following link.

How to Apply: Applicants must complete the following application process to be considered:

* Create an account on the Electronic Recruitment Application (ERA) website via the Embassy website <https://mr.usembassy.gov/>
* Choose Announcement Number Nouakchott-2022-058 Warehouseman and complete the online application.
* Upload any additional documentation that supports or addresses the requirements listed above (eg. Completion of primary school, copy of orders/Assignment notification, DD-214, SF50, Residency and/or Work Permit if applicable)

All candidates must be able to obtain and hold a public trust clearance.

To apply for this position click the “Submit Application” button. For more information on how to apply visit the Mission internet site https://mr.usembassy.gov/

**Required Documents:**

To qualify based on education, you MUST submit the requested degree and / or transcripts as verification of educational requirement by the closing date of this announcement. Failure to provide requested information, or the information is insufficient to verify eligibility, may result in disqualification for this position.

All Applicants:

• Residency and/or Work Permit (if applicable)

• Primary school completion

Eligible Family Member Applicants:

• Copy of Sponsor's Orders/Assignment Notification (or equivalent)

• Passport copy

• DD-214 - Member Copy 4, Letter from Veterans’ Affairs, or other supporting documentation (if applicable)

• SF-50 (if applicable)

Next Steps:

Applicants who are invited to take a language or skills test, or who are selected for an interview will be contacted via email.

For further information - the complete position description listing all of the duties, responsibilities, required qualifications, etc. may be obtained by contacting the Human Resources Office.

Thank you for your application and your interest in working at the U.S. Mission Nouakchott, Mauritania.